

55 Cambridge Parkway Access Request and Agreement Form

For Lincoln Property Company ONLY New Card # _____ Tenant _____ Date _____ Completed by: _____
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Have you ever been issued an access card? Yes ___ No ___ Previous Card # _____

Company Name: _____ Applicant Name: _____

Date: _____ Department: _____ Contact Number _____

~ PLEASE FILL IN ALL SECTIONS ~

	Yes	No
Requires parking card	<input type="checkbox"/>	<input type="checkbox"/>
Requires building access only card	<input type="checkbox"/>	<input type="checkbox"/>
Cancel parking access only	<input type="checkbox"/>	<input type="checkbox"/>
Cancel entire card	<input type="checkbox"/>	<input type="checkbox"/>
Requires replacement card	<input type="checkbox"/>	<input type="checkbox"/>

For Parking Garage Access:

Vehicle #1:

Year: _____ Make and Model of Vehicle: _____

Color: _____ License Plate number: _____

~If using more than one vehicle for access~

Vehicle #2

Year: _____ Make and Model of Vehicle: _____

Color: _____ License Plate number: _____

Lincoln Property Company restricts access privileges to authorized tenants only. All tenants requesting access privileges must agree to the following conditions.

- I will restrict my activities to authorized access areas only.
- I will not give or loan my access card to others. Access cards are Lincoln Property Company property.
- I will promptly report lost or stolen access cards to Lincoln Property Company.
- I understand that the building is not responsible for theft or damage to vehicles and I am parking at my own risk.
- Violation of these terms may result in revocation or access privileges.

My signature below indicates my understanding and acceptance of these terms.

Signature Date _____

Lincoln Property Company Signature Date _____

~ PLEASE REPORT CHANGES IN WRITING TO THE MANAGEMENT OFFICE ~

Lincoln Property Company
 55 Cambridge Parkway, Cambridge, MA 02142
 Phone: 617-494-9197 Fax: 617-494-5459